Data protection in FINEEC's audits of higher education institutions

- for information to persons whose personal data is processed in audits of higher education institutions

<table>
<thead>
<tr>
<th>Controller’s contact details</th>
<th>Data protection officer’s contact details</th>
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<tr>
<td>Finnish Education Evaluation Centre</td>
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Why is your personal data processed in the audits?

The Finnish Education Evaluation Centre FINEEC conducts audits of higher education institutions (HEIs) as part of its statutory duties. The audits are based on the HEI’s self-assessment, the other material submitted by the HEI and the audit team’s visit to the HEI. Representatives of the HEI’s staff, students and interest groups are interviewed during the visit. To be able to make reliable conclusions based on the interviews, the team needs sufficient background details on the participants. The HEI may also find it necessary to include personal data in the self-assessment material and other material.

Therefore:

- the purpose of the processing of personal data is to enable the reliable implementation of the audit
- the processing of personal data is necessary for the implementation of FINEEC’s statutory duty

From where do we get your personal data and what data is it?

FINEEC receives the personal data required for the audit from the contact person of the HEI audited. The contact person must tell you what data he or she discloses to FINEEC. Data related to staff and the HEI’s interest groups typically includes the name, the job title and the organisation. Data related to students typically includes the name, the degree programme and the year of beginning their studies.

Who receives your personal data?

The audit is conducted by an audit team consisting of external experts appointed by FINEEC and by project managers belonging FINEEC’s personnel. If the HEI appeals the outcome of the audit, the audit material including the personal data will be made available also to the expert group engaged in FINEEC’s appeals procedure.

For how long is your personal data stored?

The personal data are available to the audit team and the project managers of the audit until the audit has ended. Similarly, if the HEI appeals the outcome of the audit, the data will be stored so that it is available to the expert group in the appeals procedure until the group has issued its opinion.

After the audit and the possible appeals procedure have ended, the audit material including the personal data will be permanently archived.

What rights do you have regarding your personal data?

You have the right to request FINEEC to give you access to the personal data on you and the right to demand that the data is rectified if there is an error. You also have the right to make a complaint regarding the processing of personal data to the Data Protection Ombudsman if you think that the processing of your personal data breaches the EU’s General Data Protection Regulation.